

1x CHIEF FINANCIAL OFFICER
2 YEAR FIXED TERM CONTRACT POSITION

REMUNERATION: TOTAL COST TO COMPANY PACKAGE: R581 810 Minimum TO R748 050 Maximum (*Offer of remuneration will be determined by competence in line with the guidelines as set out in Notice 225 published in Government Gazette No.37500, March 2014*)

MINIMUM REQUIREMENTS AND QUALIFICATION

- A minimum qualification of NQF Level 6 in B Com in Accounting or Chartered Accountant (SA).
- Minimum of 5 years experience at middle management level of which 3 years should have been in financial management,
- Understanding and knowledge of any financial management systems (insight in MUNSOF system will be an added advantage)
- A qualification relating to National Treasury Competencies requirements obtained from an accredited and recognized body (CPMD / MFMP)
- Computer literacy
- A sound knowledge of the Local Government Finance Management Act (MFMA),
- Knowledge of
- Treasury Regulations and other legislations, procedures and processes pertaining to local government finance,
- Registration with the Institute of Municipal Finance Officers (IMFO) will be an added advantage.
- Drivers Licence
- **NB. Shortlisted candidates will be subjected to information/ qualifications verification process, security vetting clearance. Successful candidate will be required disclose the financial interest and sign a performance agreement for the duration of the employment.**

KEY PERFORMANCE AREAS

The successful applicant will be accountable to the Municipal Manager/ Accounting Officer and responsibilities for leading and directing the Budget and Treasury directorate ensuring the municipality is provided with an effective, efficient support regarding financial management and legislation compliance.

Advising the Accounting Officer on the exercising of powers and duties assigned in terms of the MFMA and other related legislations

Assist the Accounting officer in the following:

- Managing and responsible for the planning, organizing, coordinating, delegating and control of all the activities and the staff of the Budget and Treasury Directorate (Revenue, Expenditure, Budgeting and Reporting, Assets Management, Stores, and Supply Chain Management)
- Management of financial risk, internal audits, budgets and the Treasury Office
- Performing budgeting, accounting, analysis, financial reporting, cash management, debt management, review and other duties as any be delegated in terms of the MFMA by the Accounting Officer
- Responsibility for the compilation of financial statements and the control of bank accounts,
- Responsibility to ensure full compliance with the MFMA and the financial regulations and keeping abreast with circulars and legislation affecting this municipality,
- Advising the Accounting Officers on the exercise of powers and duties assigned to the accounting officer in terms of the MFMA,
- Advising senior managers and other senior officials on the exercise of powers and duties assigned to them in terms of the relevant sections of the MFMA
- An incumbent must have proven track record of expertise in the preparation of Financial Statements

- Ensuring the implementation of generally accepted Municipal Accounting Practices(GAMAP)
- Accepting overall responsibility and accountability for all income, expenditure, assets and the discharge of the Council's liabilities.